



MHBE Plan Management Stakeholder Committee

March 6, 2025
2 p.m. – 3 p.m.
Virtual Meeting

Attendees:

Nicole Edge, Nikki Blake, Pooja Singh, Rachel Clark, Shanette Baker, Srija Vutukuru, Susan McLean, Theresa Battaglia, Trina Knapp, Warren Laird, Johanna Fabian-Marks, John Guthrie, Jose Cabrera, Julie Curry, Karell De Los Rios, Lawrence Shrewsbury, LaShan Brown, Mimi Hailegeberel, Michele Riley, Molly O'Brien, Morgan Titak, Dave Brock, David Griswold, Eddie Sandoval, Elvina Moras, Gwen Howard, Hadassa Thadigiri, Aarathi Narayanan, Alethia Lazarus, Allison Mangiaracino, Amanda Ballard, Amelia Marcus, Becca Lane, Brian Espindola, Brittney Ryan, Christina Stafford.

Welcome and introductions:

Nicole Edge, Manager of Plan and Partner Management, welcomed everyone and confirmed the new year's charter was received.

Agenda:

Topic	Member Comments
No comments or feedback from the field to begin the meeting.	
Plan Management Updates	The following updates were shared: • The tentative schedule was shared for 2025 meetings. • Plan certification packets will be sent by the end of April 2025. • Binder submissions and additional documentation is due by Monday, June 2, 2025. • There is a new attestation, Value Plan Attestation being collected this year. • Board approved 2026 value plan standards were presented. • The 834 changes/update for the Loss of Medicaid special enrollment was presented. This will be apart of the release scheduled for May 30, 2025. • Best practices for the carrier interchange were shared. • Stand alone dental carriers will be onboarded to the carrier interchange for dental enrollment escalated cases. • 90-day verification batches for QHP have started to run.

	Comments/Feedback from participants: Committee members inquired the 834 changes for the Loss of MA SEP will be communicated via a formal memo. <i>-Nicole confirmed that a formal memo will be provided and the change will also be included in the new 834 Companion Guide.</i> Committee members asked to confirm the number of licenses for the carrier interchange is now 10. <i>-Nicole confirmed that the number of licenses per carrier was increased to 10.</i> Committee members inquired if there is a specific carrier impact report available? <i>-Nicole responded that she would check and follow up on that question.</i> Committee members inquired about the termination date for the 90-day batches. <i>-Elvina confirmed that the term date was 2/28/2025.</i> Committee members inquired if a list can be generated ahead of time and provided to carriers so they can attempt outreach to impacted members? <i>-Nicole confirmed that a list for failure to reconcile batch isn't available but will check on the possibility of lists for the other batches.</i>
EDI/IT Update	Hadassa Thadigiri presented feedback from the 1095 reconciliation reports and proposed changes that will improve the process for this year. Comments/Feedback from participants: Committee members asked about reporting to mid-month enrollments such as births and how should premium be calculated? <i>-Hadassa responded that mid-month changes for everything except births should be reported the next month. Births should be reported in the same month. A separate communication will be sent for premium calculation.</i> Committee members asked if there is specific file naming convention preferred for these changes and are the changes going to be updated in the 834 Companion Guide? <i>-Hadassa confirmed that the file naming convention won't change but documentation can be sent out to identify it clearly. The updates can also clearly be outlined in the 834 Companion Guide.</i>
MHC for Small Business	Elvina Moras, Director of IT Policy presented updates to the project timeline for the Small Business portal. Testing timelines with carriers and NFP were confirmed. Mimi Hailegeberel, Program Manager for Small Business presented operation updates. An outline of how the Small Business portal will address all areas of enrollment, customer service, and technical

support was reviewed. An outreach and education program is also being developed for employers.
The small business portal URL has been established, and the direct enrollment phase out process was presented. The phase out process will include a black out period from 8/1 – 8/31/2025.
Tools to promote the platform and program were presented.
The 2025 Broker Achievement Awards will be on May 1, 2025.

Comments/Feedback from participants:

Committee member asked if the small business outreach program is a requirement for an employer to offer coverage?

-Mimi confirmed that participation in the outreach program is not a requirement.

Committee members asked if a new group is looking for an August 1, 2025, or later effective date, should they be directed to the new portal? For clarity an effective date would need to be July 1, 2025, or after the portal goes live?

-Mimi confirmed that an August 1, 2025, effective date would still be directed to the direct enrollment process as enrollment would need to be completed prior to the August 1, 2025, black out date. However, an effective date of September 1, 2025, would not be able to enroll during the August 2025 black out period. The next available effective date after August 1, 2025, would be October 1, 2025.

Committee member asked if the tools to promote small business will be ready by September 1, 2025, or are they apart of the official launch as September 1, 2025, is regarded as a soft launch? Can the promotional information please be shared with carriers?

-Mimi confirmed that the flyer is available and being used currently. The testimonials are also currently in use, but the employer guides are still in progress.

-Theresa Battaglia, marketing, reported that the marketing team is developing a plan to promote the portal launch. More will be shared once it is finalized.

Discussion: No additional feedback.

Adjournment: Meeting Adjourned 2:48 pm

