

AMENDMENT # 1
Invitation for Bid
ServiceNow Subscription Renewal
BPM038318
June 22, 2023

This Amendment is being issued to amend and clarify certain information contained in the above named IFB. All information contained herein is binding on all bidders who respond to this IFB. Specific parts of the IFB have been amended. The following changes/additions are listed below.

The following amendment was made to the **SOLICITATION NO: BPM038318**

- 1) Amend Section 3 – Bidder Minimum Qualification. The section has been changed to reflect the removal of GSA. Please see change below:

The Bidder must be an authorized reseller of ServiceNow. As proof, the Bidder must submit with the bid a letter of authorization from the manufacturer providing evidence of the rights to resell all products and services required by this IFB. **BIDS WILL BE DEEMED NON-RESPONSIVE IF NO MINIMUM QUALIFICATION DOCUMENTATION IS NOT SUBMITTED.**

Please acknowledge this Amendment when submitting your bid.

Name

Date

Company's Name