

**AMENDMENT #4
REQUEST FOR PROPOSAL
BPM031490
IT Consulting and Technical Support Services IDIQ RFP**

November 15, 2022

This Amendment is being issued to amend and clarify certain information contained in the above-named RFP. All information contained herein is binding on all Offerors who respond to this RFP. Specific parts of the RFP have been amended. The following changes/additions are listed below; new language has been underlined and language deleted has been marked with a ~~strikeout~~ (ex. ~~language deleted~~).

4.5 Pre-Proposal Conference

~~The Conference will be summarized. As promptly as is feasible after the Conference, This summary, as well as the questions and answers, will also be posted on eMaryland Marketplace Advantage and the MHBE procurement site located here: <http://www.marylandhbe.com/about-us/procurement/>~~

4.5 Pre-Proposal Conference

The Conference will be summarized. As promptly as is feasible after the Conference, this summary, as well as the questions and answers, will also be posted on eMaryland Marketplace Advantage and the MHBE procurement site located here: <https://www.marylandhbe.com/solicitations/>

4.6 eMaryland Marketplace Advantage

~~In addition to using the MHBE website <http://www.marylandhbe.com/about-us/procurement/> and possibly other means for transmitting the RFP and associated materials, solicitation and summary of the Pre-Proposal Conference, Offeror questions, and Procurement Officer's responses, addenda, and other solicitation-related information will be provided via eMMA.~~

4.6 eMaryland Marketplace Advantage

In addition to using the MHBE website <https://www.marylandhbe.com/solicitations/> and possibly other means for transmitting the RFP and associated materials, solicitation and summary of the Pre-Proposal Conference, Offeror questions, and Procurement Officer's responses, addenda, and other solicitation-related information will be provided via eMMA.

5.4.1 ~~The Technical Proposal shall be prepared in a clear and precise manner. It shall address all appropriate points of this RFP, except the price information. All pages shall be consecutively numbered. The general outline of the Technical Proposal response will be as follows:~~

- ~~● Transmittal Letter – Technical Proposal~~
- ~~● Title and Table of Contents (Table of Tables and Table of Figures, as applicable)~~
- ~~● Claim of Confidentiality (if applicable)~~

5.4.1 The Technical Proposal shall be prepared in a clear and precise manner. It shall address all appropriate points of this RFP, except the price information. All pages shall be consecutively numbered. The general outline of the Technical Proposal response will be as follows:

- Title Page
- Transmittal Letter – Technical Proposal
- Claim of Confidentiality (if applicable)
- Table of Contents (Table of Tables and Table of Figures, as applicable)

5.4.1 (B)

~~B. The upload shall provide the following attachments:~~

~~1. One attachment labeled “IT IDIQ RFP #BPM031490 Technical Proposal” containing the Technical Proposal contents and all required signed Attachments. (See Section 4.4.3 below), in~~

B. The upload shall provide the following attachments:

1. One attachment labeled “IT IDIQ RFP #BPM031490 Technical Proposal” containing the Technical Proposal contents and all required signed Attachments. (See Section 5.4.1 and section 5.4.1.8 for required attachments).

5.5 Financial Proposal

~~The Master Contractor must submit Attachment B, signed and in PDF format of the Financial Proposal. The Financial Proposal shall contain all cost information in the format specified in **Attachment B-2** for Functional Areas 1 through 11 Complete the cost sheets only as provided in the Price Proposal Instructions. **Offerors must propose pricing for all labor categories to be considered for Award.**~~

5.5 Financial Proposal

The Master Contractor must submit Attachment B; the Financial Proposal should be submitted in PDF format and signed. The Financial Proposal shall contain all cost information in the format specified in **Attachment B-2** for Functional Areas 1 through 10 Complete the cost sheets only as provided in the Price Proposal Instructions. **Offerors must propose pricing for all labor categories to be considered for Award.**