



**AMENDMENT #5
REQUEST FOR PROPOSAL
BPM031490
IT Consulting and Technical Support Services IDIQ RFP
November 10, 2022**

This Amendment is being issued to amend and clarify certain information contained in the above named RFP. All information contained herein is binding on all Offerors who respond to this RFP. Specific parts of the RFP have been amended. The following changes/additions are listed below; new language has been underlined and language deleted has been marked with a strikethrough (ex. ~~language deleted~~).

~~2.1.1~~ — ~~The scope of this solicitation encompasses the following 10 functional areas:~~

- ~~1) Enterprise Service Provider (ESP) (Section 2.5.1)~~
- ~~2) Web and Internet Systems (Section 2.5.2)~~
- ~~3) Electronic Document Management (Section 2.5.3)~~
- ~~4) Software Engineering (Section 2.5.4)~~
- ~~5) Information System Security (Section 2.5.5)~~
- ~~6) Application Service Provider (Section 2.5.6)~~
- ~~7) Testing and Quality Assurance Services (Section 2.5.7)~~
- ~~8) IT Auditing and Management Consulting Services (Section 2.5.8)~~
- ~~9) Documentation/Technical Writing (Section 2.5.9)~~
- ~~10) Systems Management and Maintenance (Section 2.5.10)~~

2.1.1 The scope of this solicitation encompasses the following 10 functional areas:

- 1) Enterprise Service Provider (ESP) – (Section 2.5.1)
- 2) Web and Internet Systems – (Section 2.5.2)
- 3) Electronic Document Management – (Section 2.5.3)
- 4) Software Engineering – (Section 2.5.4)
- 5) System Management and Maintenance – (Section 2.5.5)
- 6) Information System Security – (Section 2.5.6)
- 7) Application Service Provider – (Section 2.5.7)
- 8) IT Auditing, Testing and Quality and Assurance Services – (Section 2.5.8)
- 9) IT Management Consulting Services – (Section 2.5.9)
- 10) Documentation/Technical Writing – (Section 2.5.10)

~~2.4.4 Subcontractors~~

~~**Removed from the RFP**~~

~~The Contractor must provide a complete list of all subcontractors that may work on the Contract. This list shall include a full description of the duties each subcontractor may perform. The Contractor must get approval from the Contract Monitor prior to utilizing a subcontractor.~~

5.3 Electronic Delivery:

Offerors shall e-mail, no larger than 20 MB in total, their Proposals as instructed in RFP Section 5.1 above to the Procurement Officer listed in the Key Information Summary Sheet, page 3.

Offerors shall submitted all files via eMMA **only**, to the Procurement Officer listed in the Key Information Summary.

5.4 Technical Proposal

5.4.1 ~~The Technical Proposal shall be prepared in a clear and precise manner and shall not exceed a total of 25 pages (excluding the Transmittal Letter as described in Section 5.4.1.1.)~~

5.4.1 The Technical Proposal shall be prepared in a clear and precise manner.

5.4.1.1 Transmittal Letter -Technical Proposal

A Transmittal Letter shall accompany the Technical Proposal. The Transmittal Letter shall be prepared on the Contractor's business stationery. ~~This is not included in the 25 page limit for the Technical Proposal.~~—The purpose of this letter is to transmit the Technical Proposal and acknowledge receipt of any amendments to the RFP; therefore, it should be brief. The letter shall be signed by an individual who is authorized to bind the firm to all statements, including services and prices, contained in the proposal.

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5.4.1.2 Title and Table of Contents (Table of Tables and Table of Figures, as applicable).

The Technical Proposal shall begin with a title page bearing the name, address, eMMA# and Federal Tax ID# of the Offeror and the name and number of this RFP. ~~A table of contents shall follow the title page for the Technical Proposal.~~

5.4.1.2 Title and Table of Contents (Table of Tables and Table of Figures, as applicable).

The Technical Proposal shall begin with a title page bearing the name, address, eMMA# and Federal Tax ID# of the Offeror and the name and number of this RFP. A table of contents shall follow any Claim of Confidentiality (If applicable).



5.4.1.3 Claim of Confidentiality (If applicable)

Any information which is claimed to be confidential is to be noted by reference and included after the Title Page. ~~and before the Table of Contents~~, and if applicable, also in the Offeror's Financial Proposal.

5.4.1.3 Claim of Confidentiality (If applicable)

Any information which is claimed to be confidential is to be noted by reference and included after the Title Page , and if applicable, also in the Offeror's Financial Proposal.

Date Issued: November 9, 2022
Shirelle Green
Procurement Officer