

QUESTION AND ANSWER #4
 MHBE IT Consulting and Technology IDIQ
BPM031490
 10/21/2022

Page	Question	Response
10, 13, & 44	<p>Per Sections 2.3, Scope of Work – Requirements, and 2.5, Functional Area Descriptions, there are only 10 Functional Areas, but Section 5.3, Electronic Delivery, states, “5.5 of the RFP indicates “Functional Areas 1 through 11.”</p> <p>Please confirm that there are only 10 Functional Areas associated with this RFP.</p>	<p>There are only 10 Functional Areas.</p>
23	<p>RFP Section 2.7, Labor Categories states, “Exhibit II contains the Labor Categories associated with this RFP.”</p> <p>Please confirm that this is a typo and that all Labor Categories are listed in “Appendix II.”</p>	<p>Labor Categories are listed in Appendix II. Section 2.7 will be corrected to reflect Appendix II by issuance of addendum.</p>
44	<p>RFP Section 5.4.1.8, Required Forms, goes from line “b” directly to “d” requesting the following items as seen below:</p> <ul style="list-style-type: none"> a. Completed Bid/Proposal Affidavit (RFP Attachment C). b. If applicable, a signed statement from the Offeror’s Parent Organization Guaranteeing Performance of the Offeror. *refer to RFP Section 4.20. d. Federal Funding Acknowledgement (Attachment D); refer to RFP Section 4.31. e. Completed Conflict of Interest Affidavit and Disclosure (Attachment E) *refer to RFP Section 4.32. f. A copy of the Offeror’s W-9 <p>Please clarify if this is a typo or if there is any additional materials required that are not listed.</p>	<p>This is a typo and will be corrected by issuance of an addendum.</p>

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41	<p>Per RFP Section 5.4, Technical Proposal, Transmittal Letter is excluded from the 25 page limit, while the required attachments, Claim of Confidentiality, Title Page, 2 years of Financials, Proof of Insurance, and Table of Contents, Figures, and Tables (as applicable) is currently included in the 25 page limit.</p> <p>All of these items put together are equal to at least half of the required page limit. Will the State consider excluding the attachments, Claim of Confidentiality, Title Page, 2 years of Financials, Proof of Insurance, and Table of Contents, Figures, and Tables (as applicable) from the Technical Proposal Page Limit.</p>	<p>No, MHBE will not consider excluding any of the attachments. MHBE will consider allowing additional pages than stipulated in Section 5.4.1 and issue an addendum to the RFP.</p>
60, 61	<p>On Attachments D-1, Certification Against Lobbying, and D-2, Disclosure of Lobbying Activities, the forms require vendors to list an award number. If a vendor has not taken part in any lobbying activities, should vendors respond to the award number line with "N/A" as the response, or is there a specific award number that should be entered by vendors to ensure there has been no lobbying in association with this bid?</p> <p>Additionally, if no lobbying activities have taken place, is form D-2 required to be included in the proposal response with the entire form answered as "N/A"?</p>	<p>Yes, NA is acceptable on both Attachments D-1 and D-2 if applicable.</p>
38	<p>Per RFP Section 4.29.11, "Notwithstanding the foregoing Provisions of Section 1.32, MHBE requires all Transmittal Letters, Proposals and Contract resulting from this RFP to contain original signatures executed in ink by a person authorized to bind the Contractor. However, the Contractor may scan a d submit electronically any document containing such original signature(s)."</p> <p>There does not appear to be a Section 1.32 within this RFP. Can MHBE please confirm if this is a typo, or if there are</p>	<p>This is a typo and will be corrected by issuance of an addendum.</p> <p>Yes, MHBE will accept signatures via docusign.</p>

	<p>additional sections/materials not currently identified in the RFP? Additionally, will MHBE accept signatures executed via DocuSign?</p>	
	<p>I am in receipt of RFP SOLICITATION NO.: BPM031490 IDIQ. I am sending this email with interest in finding out if we can obtain an extension due to November being a holiday month and allowing us time to prepare and present the best possible response in support of the IDIQ Solicitation.</p> <p>Please advise if we can be granted an extension of 30 days. If not can we be allowed and Extension until December 16th Thanks</p>	<p>No, MHBE will not be granting any extensions at this time.</p>