

## **MHBE Actuarial Support Services (Solicitation#: BPM028923)**

### **Questions – Responses 2**

**Question:** This question requests clarification on 2.3.2 Corporate Experience and 2.3.3 Staffing Requirements in the Request for Proposal (RFP).

The corporate experience / staffing requirements and the work described under ‘2.3.2 Corporate Experience’ and ‘2.3.3 Staffing Requirements’ in the RFP appear to be incongruent with the delineated Scope of Work under ‘2.3.1 General Requirements’.

2.3.1 refers to modeling and application work supporting Maryland’s Section 1332 Waiver, the Affordability Program, and other actuarial support for the Maryland Health Benefit Exchange.

2.3.2 and 2.3.3 refer to review of health benefit plan rate filings and describe tasks which do not align with the Scope of Work in the RFP. For example, the Lead Reviewer responsibility includes “sign the final actuarial report and opinion”. This appears to allude to a report documenting actuarial review of a rate filing for a state insurance department; there is no “actuarial report and opinion” discussed in 2.3.1. Also, “Team Members who will perform tasks directly related to the substantive review and analysis of a filing” are required to meet certain requirements. There are no ‘filings’ discussed in the Scope of Work which are relatable to “substantive review and analysis” and it would be invalid to acknowledge compliance with Staffing Requirements as written, even with applicable prerequisite experience.

For ease of reference, the applicable language which appears incongruent with ‘2.3.1 General Requirements’ is copied below in italics.

*1.2 Have at least five (5) years of experience in the review and analysis of health benefit plan rate filings for a State regulatory agency. This experience need not be consecutive but must have occurred within seven years of the date the proposal is submitted.*

*2.3.2.2 The Contractor shall have at least 5 years’ experience reviewing health benefit plan rate filings for a State regulatory agency. This experience need not be consecutive but must have occurred within seven years of the date the proposal is submitted. A preference will be given to an Offeror with experience reviewing health benefit plan rate filings impacting Maryland consumers.*

*2.3.3.1 The Lead Reviewer, who will have primary responsibility for overseeing the work on the Contract and sign the final actuarial report and opinion, must:*

*b. Have at least five (5) years of experience in the review and analysis of health benefit plan rate filings. This experience need not be consecutive but must have occurred within seven years of the date the proposal is submitted.*

*2.3.3.2 Other than the person identified as the Lead Reviewer, Team Members who will perform tasks directly related to the substantive review and analysis of a filing must meet the following requirements:*

*a. Have at least two (2) years of experience in the review and analysis of health benefit plan rate filings.*

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**Answer** - The substance of the requirements under corporate experience and staffing requirements is correct. The team lead will need to sign off on actuarial reports and opinions provided pursuant to the tasks described in the SOW. Although our SOW does not directly involve reviewing rate filings, direct experience reviewing rate filings will help to ensure that the actuaries have appropriate knowledge and experience to perform the tasks under the SOW.