

## MHBE Consolidated Services Center (Solicitation#: BPM028490)

### Questions – Responses 11

**Q1)** Form L requires a NAICS code but do not see one in the RFP. Can you please advise the correct NAICS code? **Answer - Please refer to the MDOT MBE Directory at <https://mbe.mdot.maryland.gov/directory/> to determine if a firm is certified with the appropriate North American Industry Classification System (“NAICS”) Code and the product/services description (specific product that a firm is certified to provide or specific areas of work that a firm is certified to perform). For more general information about NAICS codes, please visit <https://www.census.gov/eos/www/naics/>. Only those specific products and/or services for which a firm is certified in the MDOT Directory can be used for purposes of achieving the MBE participation goals. CAUTION: If the firm’s NAICS Code is in graduated status, such services/products may not be counted for purposes of achieving the MBE participation goals. A NAICS Code is in the graduated status if the term “Graduated” follows the Code in the MDOT MBE Directory.**

**Q2)** On the second tab, Attachment E - Price Proposal, cell B7, the formula multiplies cell B6 times 12 for the total number of months for the base year. In the header provided in Row 4, the base contract is for 3 years plus one, 2-year option for a total of 5 years or 60 months. When we add in the Transition Costs in Row 18 over 90 days, it does not increase the total term to 63 months and still includes 12 months of Operational Fixed Fee.

Should we alter the formula in cell B6 to account for 9 months of operations during the base year as long as it is initialed and dated and or should we leave it as included which would increase the full term to 63 months? We noted Items E and F of the Price Proposal Instructions on the first tab and do not want to alter any anything on the Financial Proposal Form or add a note that could be perceived as an alteration or condition.

Any guidance you could provide on the above question would be greatly appreciated.

**Answer - The total contract is for 60 months, so an operational fee will be paid for all 60 months. The transitional Fee are costs that are not a part of the operational fee and will be paid for the first 90 days. The Winning Offeror will be expected to start responding to calls on July 1, 2022. Please reference Section 1.4 'Contract Duration', 1.4.3 During the Transition-In Period (refer to RFP Section 3.3), the Contractor shall perform Transition-In activities such as are necessary to enable the Contractor to begin the successful performance of all Contract activities as of the end of the Transition-In period. The Transition-In period shall be no longer than 90 calendar days. Contractor shall perform all activities required by the Contract, including the requirements of this solicitation, the offerings in its Technical Proposal, and any activities it performs during the Transition-In Period, for the compensation described in its Financial Proposal.**