

Change Request Form

Maryland Health Benefit Exchange			
Change Request Title: Pricing Proposal - Maximus		Change Control # : 1-X	
MHBE Change Request Owner: Tony Armiger		Change Control Status:	
Date Requested: 2/9/2022		Initial Submission	<input type="checkbox"/>
		Presented at PMO Meeting	<input type="checkbox"/>
		In Review	<input type="checkbox"/>
Requested Priority: Low Medium High Emergency Change Order Required		Change Control Board Approval	<input type="checkbox"/>
		Incomplete	<input type="checkbox"/>
Reason for Change:			
Missed Requirement New Requirement Estimate Adjustment Change Assumption		Business Requested Change Other Note: If "Other" is selected, explain	
Requested By:			
Name:	Lee Ann Sapp	Title:	Manager, Consolidated Services Center
Phone:		Email:	leeann.sapp@maryland.gov
Description of Change:			
The purpose of this modification is to:			
<p>MHBE has requested the BATPhone Program be extended for OE 9 (January 16, 2022 - February 28, 2022). MHBE has identified [REDACTED] primary Brokers to participate in the OE 9 program. MHBE understands that [REDACTED] VDI Desktop and Amazon Workstations (AWS) licenses will be required to grant Brokers the capability to work the BATPhone Program.</p> <p>The estimated cost for this is detailed in the Financial Proposal attached to this change order as Attachment B and incorporated herein. The Board approved NTE for this contract, of \$8,576,256.00 remains unchanged.</p>			

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Dependencies on Other Changes, Releases, and/or System Functionality:

N/A

Reason for Change

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Impact Analysis

Estimated Hours to Conduct Analysis		Estimated Cost to Conduct Analysis	
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Known Workarounds (Systemic or Process):
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Status	Approved	X	
	Denied	Reason for Denial	
	Deferred	Reason for Defferal	

Signature		Date	
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SI Change Request Analysis;

Conducted by:

Impact on Project: (bold all that apply)			
Scope	Critical Path	Resources	Benefit
Quality	Schedule	Budget/Cost	

Description of Impact on Project (Scope, Schedule, Quality, Critical Path):

Schedule (days):
Scope:
Quality
Critical Path

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Budget/Cost (\$):			
Benefit			
Stakeholder Impacted (bold all that apply):			
MHBE Operations	DHMH	MIA	
MHBE CIO	DHR	CCIIO	
MHBE Plan Management	MXIMUS	CMS	
MHBE Finance	Call Center	IRS	
MHBE Legal & Policy	DOL	DMV	
Applications Impacted: (bold all that apply):			
MHBE	Informatica	CRM	
MMIS/CARES	ISIM/ISAM		
Time to Complete Analysis:	Hours	Date Completed	
Maryland Health Benefit Exchange Project Management Change Request Analysis:			
Conducted by: LeeAnn Sapp			
Impact on Project: (bold all that apply)			
Scope	Critical Path	Budget/Cost	Benefits
Quality	Schedule	Resources	
Description of Impact on Project (Scope, Schedule, Quality, Critical Path):			
Stakeholder Impacted (bold all that apply):			
MHBE Operations	DHMH	DMV	
MHBE CIO	DHR	MIA	
MHBE Plan Management	XEROX	CCIIO	
MHBE Finance	Call Center	CMS	
MHBE Legal & Policy	DOL	IRS	
Time to Complete Analysis:	Hours	Date Completed:	
Resolution & Approvals:			
MHBE:	SI: Maximus		
Approved:	Approved: X		
Denied	Denied		
Deffered	Deffered		
Signature Tony Armiger <i>Anthony Armiger</i>	Signature: <i>John Palumbo</i>		
Name/Title Tony Armiger	Name/Title: John Palumbo/Project Director		
Date: March 4, 2022	Date: 2/14/2022		