

**AMENDMENT #1
REQUEST FOR PROPOSAL
BPM021914
MHBE Internal Audit Services
December 4, 2020**

This Amendment is being issued to amend and clarify certain information contained in the above named TORFP. All information contained herein is binding on all Offerors who respond to this TORFP. A specific part of the TORFP have been amended. The following changes/additions are listed below; new language has been underlined and language deleted has been marked with a strikeout (ex. ~~language deleted~~; language added).

1. Amend Attachment A – Pre-TOP Teleconference Response Form as follows:

Attachment A.	Pre-TOP Teleconference Response Form
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Solicitation Number BPM021914

MHBE External Audit Services

A Pre-Bid teleconference will be held on December 17, 2020, via Google Meet due to Teleworking mandate as a result of COVID-19.

Please return this form by December 15, 2020, advising whether or not your firm plans to participate. The completed form should be returned via e-mail to the Procurement Officer at the contact information below:

Raelene Glasgow

MHBE

E-mail: raelene.glasgow1@maryland.com

Email: raelene.glasgow1@maryland.gov

Fax #: N/A

Please indicate:

_____ Yes, the following representatives will participate in the teleconference.

Company Name	Attendee Name	Email Address	Telephone Number

No, we will not participate in the teleconference.

Master Contractor:

Master Contractor Name (please print or type)

By:

Signature/Seal

Printed Name:

Printed Name

Title:

Title

Date:

Sincerely,



Raelene Glasgow
Procurement Officer