



**Questions and Answers No. 1**  
**Request for Proposal MDM0031037946**  
**Moving Services RFP**  
**May 10, 2018**

Ladies/Gentlemen: This list of questions and responses is being issued to clarify certain information contained in the above referenced RFP. Nothing in MHBE's response to these questions is to be construed as agreement to or acceptance by the MHBE of any statement or interpretation on the part of the Offeror.

**1. Question:** Will the selected moving vendor be required to disconnect/reconnect any of the IT workstations?

**RESPONSE:** No

**2. Question:** Will the selected moving vendor be required to re-hang any of the artwork or white boards?

**RESPONSE:** No

**3. Question:** How many copiers are being relocated? Are they still under a service contract?

**RESPONSE:** Two copiers will be relocated. The copiers are owned by the agency and are not under a service contract.

**4. Question:** What is the maximum allowable truck size (height and length) at the [750 East Pratt Street](#) location?

**RESPONSE:** There is not a restriction. The vehicles are parking on Constellation Way. This is an uncovered area located a few feet from the loading dock.

Date Issued: May 10, 2018  
Anthony Armiger  
Acting Procurement Officer