



**MHBE Plan Management Stakeholder Committee
December 7, 2017
Meeting Minutes
Maryland Health Benefit Exchange
750 East Pratt Street, 6th Floor, Baltimore, MD 21202
Call-in: 877-431-1883
ID: 6876841631**

Welcome & Introductions – John Pierre Cardenas, Director of Policy and Plan Management

Meeting minutes

The meeting minutes from October were approved after a motion was made by Mary Lou Fox of Consumer Health First.

Feedback from the field

There were no comments offered.

Report from Director, CAW & Business Integration

Heather Forsythe gave an update on the following:

- There are 144 navigators working this open enrollment
- 11,476 QHP enrollments were assisted through navigators thus far
- Navigators have demonstrate better knowledge and awareness this year
- The Call Center volume is up, and to-date the handling time has been down
- The handling time for calls coming into the call center has been less than ten minutes a call.

Personnel Announcements

Michele Eberle has been selected as the new Executive Director effective December 18, 2017.

John-Pierre Cardenas has been appointed as the Director of Policy and Plan Management.

Kris Vallecillo has been hired as the Health Policy Analyst for Policy and Plan Management.

Open Enrollment Updates

- MHBE has begun an outreach campaign to assisted and unassisted enrollees in standard silver and silver CSR Tier 1 plans. Details of the campaign were discussed to include sharing the first correspondence sent to consumers.

- The 2018 PMSC application period is from January 4, 2018 to January 18, 2018. The Charter and Application will be available on January 4, 2018.

SHOP Marketplace

Rebecca Smith, SHOP Manager, discussed with the committee the following:

- The final New Business Memorandum and Renewal Business Memorandum. Copies of each were shared with the committee and discussed.
- The Universal Employer Carrier Application and the Universal Employee Eligibility and Election Form were shared with the committee and discussed.
- An update was provided regarding the SHOP Reconciliation effort, and issuers were asked to provide feedback and concerns as the process begins to be implemented.
- Information on the SHOP Broker Webinars was provided.

2017 1095 A Planning

MHBE's timeframe and approach for handling 1095 A's was walked through and discussed.

Carriers were asked to deliver APTC reports with the highest possible quality based on the timeline.

2019 Draft Plan Certification Standards

A timeline for the Plan Certification process was shared with the committee and discussed.

A walk through of existing plan certification standards and the proposed changes, were reviewed with the committee.

2017 Standardized Benefit Design Work Group

An overview of the policy recommendations resulting from the Standardized Benefit Design work group (SBDWG) and the work group votes were shared with the committee.

The process moving forward after the SBDWG recommendations were made to the Board, was described to the committee.

Closing Remarks

The next PMSC meeting will take place on March 1, 2018. Thereafter the PMSC will reconvene bi-monthly on the first Thursday of each month.

