



**AMENDMENT #1
REQUEST FOR PROPOSAL
MDM0031032279
MHBE Fulfillment Services
June 14, 2017**

This Amendment is being issued to amend and clarify certain information contained in the above named RFP. All information contained herein is binding on all Offerors who respond to this RFP. Specific parts of the RFP have been amended. The following changes/additions are listed below; new language has been bolded and underlined and language deleted has been marked with a strikethrough (ex. ~~language deleted~~).

1. Amend RFP Attachment E – Financial Proposal Form

Please see attached Attachment E – Financial Proposal Form – Amendment 1

2. Amend RFP Section 3.2: Basic Assumptions for MCO Enrollments and Materials, third bullet, as follows:
 - Real time MCO plan shopping upon MAGI Medicaid eligibility determination is anticipated to reduce the volume of MCO enrollment packets that are mailed to MAGI consumers. However, non-MAGI consumers will be required to receive the MCO enrollment packets via the mail. The MHBE and DHMH anticipate a need to fulfill approximately 10,000 MCO enrollment packets per month. Enrollment packets are printed, assembled and ready for mailing requests. There are currently 9 unique pieces and 2 envelopes to be printed in black and white and color format. MCO-provided brochures are also included as assembly items. We do not anticipate changes to current artwork and layout formats.
 - The MHBE and DHMH anticipate less than 500 paper enrollments to be processed per month.
 - The MHBE and DHMH anticipate the printing, fulfillment and mailing of less than 100 Provider Network Directories per month. The MCO Provider Network Directory is not required to be included in the MCO Enrollment packets but a printed copy must be made available to a recipient upon ~~receipt~~ request. There are seven regional Provider Network Directories that include approximately 114 pages. Page numbers range from 25 pages to 200 pages, depending on the region.

Date Issued: June 14, 2017
Michelle Compton
Procurement Officer