



**AMENDMENT #1
REQUEST FOR PROPOSAL
MDM0031032246
Printing Services MHBE
May 11, 2017**

This Amendment is being issued to amend and clarify certain information contained in the above named RFP. All information contained herein is binding on all Master Contractors who respond to this RFP. Specific parts of the RFP have been amended. The following changes/additions are listed below; new language has been underlined and language deleted has been marked with a strikeout (ex. language deleted).

1. Amend RFP Section 1.11 Proposals Due (Closing) Date and Time as follows:

~~Proposals, in the form set forth in Section 4.2 “Proposals” must be received by the Procurement Officer at the e-mail address listed on the Key Information Summary Sheet, no later than **May 18, 2017, 2:00 PM** Local Time on in order to be considered.~~

~~Requests for extension of this time or date will not be granted. Except as provided in COMAR 21.05.03.02.F and 21.05.02.10, Proposals received after the due date and time listed in this section will not be considered.~~

~~Proposals may be modified or withdrawn by written notice received by the Procurement Officer before the time and date set forth in this section for receipt of Proposals.~~

~~**Proposals must be submitted by e-mail. Proposals will not be opened publicly.**~~

~~Vendors not responding to this solicitation are requested to submit the “Notice to Vendors” form, which includes company information and the reason for not responding (e.g., too busy, cannot meet mandatory requirements, etc.). This form is located in the RFP immediately following the Title Page (page ii).~~

An unbound original and three bound copies of each proposal (technical and financial) shall be received by the Procurement Officer, at the street address listed in Section 1.5 no later than **2:00 PM (Local Time) on May 18, 2017, in order to be considered. Two electronic versions on CDs of the Technical Proposal in MS Word or Excel format shall be enclosed with the original Technical Proposal. Two**



electronic versions on CD of the Financial Proposal in MS Word or Excel format shall be enclosed with the original Financial Proposal. Ensure that each of the four CDs are labeled with the RFP title, RFP project number, and Offeror name and packaged with the original copy of the appropriate proposal (technical or financial).

An additional electronic version of Volume I and Volume II in searchable Word (Version 2007 or newer) format shall be submitted on CD for Public Information Act (PIA) requests. This copy shall be redacted to prevent disclosure of confidential and/or proprietary information. (See section 1.14).

Offerors mailing proposals should allow sufficient mail delivery time to ensure timely receipt by the Procurement Officer. Proposals received by the Procurement Officer after the due date and time, **May 18, 2017 at 2:00 PM (Local Time) will not be considered.**

Proposals may not be submitted by e-mail or facsimile.

Date Issued: May 11, 2017
Michelle Compton
Procurement Officer