



Questions and Answers No. 1
Request for Proposal MDM0031036680
IT Consulting and Technical Support Services IDIQ RFP
March 2, 2018

Ladies/Gentlemen: This list of questions and responses is being issued to clarify certain information contained in the above referenced RFP. Nothing in MHBE's response to these questions is to be construed as agreement to or acceptance by the MHBE of any statement or interpretation on the part of the Offeror.

1. **Question:** Is there any incumbent for this project or is this for a new project?

RESPONSE: Yes, there were approximately 45 Master Contractors awarded under the previous solicitation.

2. **Question:** If there was an incumbent, let us know the name of incumbent?

RESPONSE: There are approximately 45 Master Contractor incumbents.

3 **Question:** How are the current services being procured?

RESPONSE: Currently, the services are being procured through the Request for Resume process.

4. **Question:** What is the budget allocated for this Project?

RESPONSE: The budget for FY 18 was \$18,000,000.00.

5. **Question:** Do we need to Provide the resume for the candidate?

RESPONSE: No. Please refer to RFP Section 5 – Proposal Format for proposal submission requirements.

6. **Question:** Is Pre-proposal Conference Mandatory? If so, Can you provide any Dial In or Webex Details?

RESPONSE: The Pre-Proposal Conference is not mandatory. There will **not** be a dial in number or Webex available.

7. **Question:** Is it mandatory to register the company with the State Department of Assessments and Taxation (SDAT) prior to submitting a proposal?

RESPONSE: SDAT registration is not required to submit a proposal, however SDAT registration is required to enter into a Contract.

8. **Question:** On page 40, 5.4.1.7 Proof of Insurance refers to section 2.7, is it actually 3.1



RESPONSE: Yes, please see Amendment 1.

9. Question: In Attachment C, Proposal Affidavit, if we have NO conviction or anything, can we enter NONE in the fields provided?

RESPONSE: Yes, if a firm has no conviction or anything, firms can simply put NONE in the fields provided.

Date Issued: March 2, 2018
Michelle Compton
Procurement Officer