



Questions and Answers No. 1
Request for Proposal MDM00310333144
Executive Recruitment Firm RFP
June 12, 2017

Ladies/Gentlemen: This list of questions and responses is being issued to clarify certain information contained in the above referenced RFP. Nothing in MHBE's response to these questions is to be construed as agreement to or acceptance by the MHBE of any statement or interpretation on the part of the Offeror.

1. Question: Section 3.2.1 Contractor Tasks, Subsection 3.2.2.2.4 Deliverables indicates a requirement of a Qualified Candidate Interview List, Date of Award + 30 Business Days. Can you provide additional information? That is are you requesting the 2-3 qualified candidates within 30 days?

RESPONSE: Yes, the MHBE is requesting that a Qualified Candidate Interview List, which will have the names of qualified candidates to be interviewed, with 30 Business Days of the Date of Award.

2. Question: Has the Authority used an executive search firm before? If so, can you provide the name and fee award amount?

RESPONSE: The MHBE has never used an executive search firm before.

Date Issued: June 12, 2017
Michelle Compton
Procurement Officer