



Questions and Answers No. 1
Request for Application #17-01
Connector Entity Grants for Navigator Services FY 18 Southern and Mid-West Regions
May 2, 2017

Ladies/Gentlemen: This list of questions and responses is being issued to clarify certain information contained in the above referenced RFA. Nothing in MHBE's response to these questions is to be construed as agreement to or acceptance by the MHBE of any statement or interpretation on the part of the applicant.

1. QUESTION: For the financial response, should the "brief written justification for each line item" be included in the Excel budget file?

Response: The written justification can be included in the EXCEL budget file or in a separate document.

2. QUESTION: In the budget for the entire Connector entity, should subcontractor/partner costs be reflected on a single subcontracts line, or should subcontractor/partner staff be reflected in the staffing section along with the Prime's staffing, and should their travel costs be reflected in the travel line with the Prime's travel? We would also submit a prime-only budget and a budget for each subcontractor, as requested.

Response: The budget for the entire Connector Entity should be a reflection of the combined costs of the prime and partner. It may show the subcontractor/ partner costs on separate lines, but must also clearly show the total.

Date Issued: May 2, 2017
Michelle Compton
Procurement Office