

**RESOLUTION OF BOARD OF TRUSTEES  
AUTHORIZING HIRING PROCESS FOR INITIAL STAFF OF EXCHANGE**

WHEREAS, the Maryland Health Benefit Exchange Act of 2011 (hereinafter, “the Exchange Act”), creating the Maryland Health Benefit Exchange (hereinafter, “the Exchange”), took effect on June 1, 2011; and

WHEREAS, the Exchange Act provides that the Board of Trustees of the Exchange (hereinafter, “the Board”) shall appoint an Executive Director of the Exchange who, under the Board’s direction, shall (i) be the Exchange’s chief administrative officer, (ii) direct, administer, and manage the Exchange’s operations, and (iii) perform all duties necessary to comply with and carry out the provisions of the Exchange Act, other State law and regulations, and the federal Affordable Care Act; and

WHEREAS, the Exchange Act further provides that the Executive Director may employ and retain a staff for the Exchange;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees hereby authorizes that the following steps be taken to employ the initial staff of the Exchange:

1. There shall be a Recruitment Committee, which shall be a temporary committee of the Board, and which shall (i) interview candidates for the position of Executive Director; and (ii) make recommendations to the Board and the Chair concerning the hiring of the Executive Director.

2. The initial staff of the Exchange shall include the following five positions, which will report to the Executive Director: (i) a Director of Policy, whose responsibilities will include the development of organizational strategy and long term plans for the Exchange in light of evolving laws, standards, and practices pertaining to health care reform; (ii) a Director of Information Systems, whose responsibilities will include the development of the technological infrastructure necessary for the Exchange to fulfill its legally-mandated role in the implementation of health care reform, as well as the establishment and maintenance of the Exchange’s own information systems; (iii) a Director of Operations, whose responsibilities will include the management of the Exchange’s staff, budget, and procurement process; (iv) a Director of Communications and Outreach, whose responsibilities will include the management of the Exchange’s communications with members of the public and the media, as well as the development of outreach and education campaigns to ensure that employers, government agencies, and members of the public are aware of the requirements of laws pertaining to health care reform and the benefits available through the Exchange; and (v) an Administrative

Assistant, whose responsibilities will include providing support to the senior staff of the Exchange.

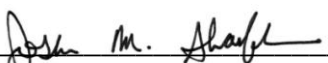
3. The Chair is authorized to commit Exchange-related funds for the hiring of the initial staff of the Exchange.

4. As soon as practicable, the Chair shall (i) appoint the chair and members of the Recruitment Committee; (ii) in consultation with the Recruitment Committee, develop an announcement of the Executive Director position, which shall be based on the authority and responsibilities of the position as set forth in the Exchange Act; (iii) develop announcements for the positions of Director of Policy and Director of Information Systems, which shall be consistent with the responsibilities for those positions set forth above; (iv) post the position announcements on the websites of the Exchange and the Department of Health and Mental Hygiene; (v) further advertise the positions in any manner the Chair deems most appropriate to elicit responses from highly qualified, experienced, and diverse pools of candidates; and (vi) take all steps necessary to secure required approvals, including from the Board of Public Works and the Department of Budget and Management, for the hiring of the Director of Operations, the Director of Communications and Outreach, and the Administrative Assistant.

5. The Chair is authorized to commit funds for the hiring by the Office of the Attorney General of an Assistant Attorney General dedicated to the Exchange, and to assist the Office of the Attorney General in obtaining approval from the Board of Public Works and the Department of Budget and Management to retain a lawyer for the Exchange.

6. The Chair, in consultation with the Recruitment Committee, may take any actions the Chair deems appropriate to secure preliminary approvals from the Board of Public Works and the Department of Budget and Management for the hiring of additional operational and technical staff of the Exchange, whose responsibilities will be defined by the Board at a future meeting.

I HEREBY CERTIFY that the foregoing Resolution was adopted on this third day of June, 2011, by the Board of Trustees of the Maryland Health Benefit Exchange.

  
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Joshua M. Sharfstein, Chair